

SOUTH CAROLINA PUBLIC CHARTER SCHOOL DISTRICT
PROCEDURAL SAFEGUARDS - SECTION 504

The following is a description of the rights granted by federal law to students with disabilities. The intent of the law is to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of these decisions.

You have the right to:

1. Receive all information in your native language and primary mode of communication.
2. Have your child take part in, and receive benefits from public education programs without discrimination because of his/her disabling condition.
3. Receive notice with respect to identification, assessment, or provision of instructional services for your child under a 504 Accommodation Plan.
4. Have your child receive a free appropriate public education. This includes the right to be educated with nondisabled students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school and school-related activities.
5. Have your child educated in facilities and receive services comparable to those provided nondisabled students.
6. Have evaluation and educational decisions and decisions regarding services be based upon a variety of information sources, and by persons who know your child, the evaluation data, and service options.
7. Have an assessment and/or periodic reassessment before any significant change in programs or services.
8. Have your child be given an equal opportunity to participate in non-academic and extracurricular activities offered by the district.
9. Examine all relevant records relating to decisions regarding your child's identification, assessment, educational program and services.
10. Obtain copies of educational records at a reasonable cost unless the fee would effectively deny you access to the records.

11. Receive a response from the school district to reasonable requests for explanations and interpretations of your child's records.
12. Request amendment of your child's educational records if there is a reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the school district refuses this request it will notify you within a reasonable time, and advise you of the right to a hearing.
13. Have reasonable accommodations made to provide equal access for you or your child to effectively participate in meetings, activities or events sponsored by the school/district or provided in district facilities.
14. File a local grievance, with the district's Section 504 Compliance Officer:

Traci Bryant-Riches
Director of Federal Programs
3700 Forest Dr. Suite 406
Columbia, SC 29204
803-734-0524

15. Request an impartial due process hearing related to decisions or actions regarding your child's identification, assessment, educational program or services. You and your child may take part in the hearing and have an attorney represent you. Hearing requests must also be made to the district's Section 504 Compliance Officer.
16. File a complaint with the Office for Civil Rights. The address of the Regional Office which covers South Carolina:

District of Columbia Office
Office for Civil Rights
US Department of Education
1100 Pennsylvania Ave., NW, Room 316
PO Box 14620
Washington, DC 20044-4620