

# DIRECTOR OF FINANCE & SPECIAL PROJECTS



LOCATION: FLEXIBLE—SOUTH CAROLINA

## JOIN US IN OUR PURSUIT

We are looking for a passionate, process-driven and analytic-minded person to work in

partnership with the Chief Finance and Operations Officer to improve and maintain the efficiency of our financial systems. This leader would drive and manage strategic projects that increase our impact on South Carolina's students. The South Carolina Public Charter School District (SCPCSD) is a unique state organization—it is both authorizer and LEA for over 35 charter schools and has the responsibility of flowing resources to schools in an equitable and timely fashion. The ideal candidate for this job has a relentless belief in all kids and will thrive in an environment where on one day he/she may be walking a school leader through her funding allocation and the next day building a smarter system for staff expense reporting. This position will also have an impact far beyond finance—we need a talented individual to help us build a culture of continuous operational improvement across our organization.

## WHAT YOU'LL DO

- Process monthly state allocation to schools
- Manage outsourced accounts payable and payroll functions
- Quarterly monitoring of school financial health in collaboration with the accountability team
- Support the analysis of the financial viability of charter applicants
- Develop a system that gets funds to schools earlier in the month and at levels that more accurately support their current enrollment
- Consolidate the purchasing needs across our schools to realize economies of scale

## WHO YOU ARE

- Minimum of a bachelor's degree, MBA or master's degree in related field is ideal but not required.
- High-level of attention to detail – every penny counts
- Understanding of the importance of balancing compliance and innovation in the public sector
- Eats Excel (or more sophisticated) financial models for breakfast
- Understanding intricacies of South Carolina school finance not required but preferred
- Unshakeable belief in the ability of every South Carolina student, regardless of race, income, or circumstance.

# HOW YOU'LL APPLY

**Please submit any inquiries and/or a résumé & cover letter to Paula Gray, Director of Human Resources, at [pgray@sccharter.org](mailto:pgray@sccharter.org).**

The South Carolina Public Charter School District is an Equal Opportunity Employer and does not discriminate on the basis of age, sex, race, color, religion, national origin, handicap or disability, or any other protected characteristic in admission to, access to, treatment in or employment in its program & activities.